

How do you tackle turning your new transportation and distribution strategies into a comprehensive, fully-implemented supply chain management program?

You'll need a game plan and a time-line, complete documentation of your processes and procedures, trained and knowledgeable staff, and some initial carrier coordination and management.

The Banfield Group can help make it happen quickly and painlessly.

Hard Copy

We prepare an easy-to-use Traffic Management Manual that documents the company's transportation programs and procedures.

We also create reference documentation of the procedures in ISO format, along with any forms, form letters or other materials required for implementation.

School for All

A comprehensive staff training program is developed, and delivered at your facility - not just for shipping and receiving personnel, but personnel in all departments which impact or are impacted by the traffic function.

The training program covers basic information about the transportation industry, so personnel in customer service, purchasing, sales and marketing, accounts payable, and other departments can participate in making the new program a success.

A company-wide awareness of the logistics function supports program objectives and procedures.

Self-Sufficient

With documentation, materials and training complete, we guide company staff members through the changeover, providing technical support and carrier interface as required for a smooth and profitable transition.

Our goal is to go away leaving you well-trained and productive, with a program that doesn't require ongoing outside resources to remain effective.

THE BANFIELD GROUP
Logistics Strategies for Supply Chain Optimization

Transportation Management Manual

Acme Industries Transportation Program

Program Objectives

The objective of CLIENT's transportation program is to provide the optimum combination of service and cost in transporting goods into and out of CLIENT.

There are many factors to consider when planning and implementing a traffic management program. The ongoing process always evolves, but the efficiencies and cost effectiveness achieved by CLIENT will justify the time spent creating and maintaining a good plan.

Please regard this Manual, and the programs and procedures contained here, as work "in process" rather than "cast in stone". If any portions of the CLIENT Transportation Program or the Manual are unclear or could be improved, turn to Section II, "Resource List", and address your Client to the person listed there for "technical corrections or additions".

Program Overview

Routing Matrix, Sacramento, CA

West Coast:

TEXAS DISTRIBUTION CENTER
Texas, Arkansas, Oklahoma, Louisiana, Mississippi, Missouri

All shipments leaving Sacramento, California on Wednesday for the above destinations are loaded on the Delta truckload.

*Overnite Transportation Company handles shipments from Center to final destination.

<p>CONWAY</p> <p>Arizona Colorado Idaho Nevada New Mexico Utah Oregon Washington Wyoming Arkansas Louisiana Mississippi Oklahoma Texas Minnesota Western Canada British Columbia Nebraska New Hampshire New Jersey</p>	<p>ROADWAY EXPRESS</p> <p>Alabama Connecticut Delaware Florida Georgia Illinois Indiana Iowa Kansas Kentucky Maine Maryland Massachusetts Michigan Missouri Montana Nebraska New Brunswick New York</p>	<p>New York North Carolina North Dakota Ohio Pennsylvania South Carolina Rhode Island South Dakota Tennessee Vermont Virginia Washington DC West Virginia Wisconsin Eastern Canada Ontario, Ontario Calgary, Alberta St. Bruno, Quebec</p>
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Supplier Non-Compliance Letter

Date: _____

Supplier Name: _____
Supplier Address: _____
State and ZIP Code: _____

Accounts Receivable Department:

We have provided your sales, customer service and staff departments with our freight rating booklet. These instructions govern both our carrier contracts and payment procedures for all allowed freight shipments to _____.

This is your acknowledgment of the payment process for all allowed freight shipments. Beginning _____, we will format this procedure for routing into computer and your use of our specified freight services to assure our shipments.

PREPAID AND ADD REIMBURSEMENTS (Freight charges added to invoice):

(Option 1) Freight charges will be deducted and not reimbursed. The only exception is certain specified shipping requirements. For example, a 30 lb. shipment using UPS as the carrier.

(Option 2) Freight charges will be deducted and not reimbursed without a copy of the special invoice freight bill provided for that specific shipment. The only exception is certain specified shipping requirements. For example, a 30 lb. shipment using UPS as the carrier.

In any case, any exceptions to our standard routing instructions must have prior approval of an authorized person within our company.

COLLECT SHIPMENTS (Use of an unapproved freight carrier by shipper)

Freight payment will be adjusted to reflect our pricing program and the difference will be paid to you each quarter. We will debit your accounts payable account during that third quarter process. With each later month, we will provide supporting documentation including a copy of the actual freight invoice and a necessary report.

If you have any questions, please don't hesitate to ask. Thank you for your prompt attention to this matter.

Sincerely,
Controller
Company Name